

NATIONWIDE
NATIONAL GUARD OF ARIZONA
HUMAN RESOURCE OFFICE
5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495
PHONE (602) 629-4800; DSN 853-4800
WEBSITE: <http://dema.az.gov/>

TITLE 32 EXCEPTED
TECHNICIAN VACANCY ANNOUNCEMENT

NATIONAL GUARD MEMBERSHIP IS REQUIRED: This is an excepted service position that requires membership in a compatible military assignment in the National Guard. Selectee will be **required to wear the military uniform.**

ANNOUNCEMENT NUMBER: 19-176T OPENING DATE: 29-Mar-19 CLOSING DATE: 19-Apr-19

POSITION TITLE, SERIES, GRADE, AND POSITION NUMBER:

Automotive Mechanic Supervisor, WS-5823-10, D0723000, E-8/SMSGT - E-9/CMSGT, MPCN: 0760869

APPOINTMENT FACTORS: OFFICER ☐ WARRANT OFFICER ☐ ENLISTED ☒

KNOWN PROMOTION POTENTIAL: NONE

SALARY RANGE:

\$32.52-\$37.95 PH

SUPERVISORY ☒ MANAGERIAL ☐

NON-SUPERVISORY/NON-MANAGERIAL ☐

LOCATION OF POSITION:

162d Wing, Tucson, AZ

APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must be received by close of business (1530 MST) on the closing date shown above or if mailed postmarked no later than the closing date. The Human Resources Office will not accept applications that are mailed at government expense, exceptions to hard-copy delivery may be considered on case-by-case basis. Please contact 602-629-4826/4834 for consideration. Faxed applications will not be accepted.

AREA OF CONSIDERATION:

This position is in the Federal/Excepted Civil Service and is **open to current members and those eligible for membership in the Arizona Air National Guard.** Individual selected will receive a **Permanent Appointment** after successful completion of a one year trial period. Acceptance of a Federal Excepted technician position of over 179 days in length will cause termination from the Selected Reserve Incentive Program (BONUS). Individual selected will require a military medical records screening if applicable, to be completed prior to appointment, and/or may be required to take a pre-employment medical screening examination dependent on the position type and military medical records screening results.

INSTRUCTIONS FOR APPLYING: Individuals applying for vacancies with the Arizona National Guard may submit Optional Form 612 (Optional Application for Federal Employment), or a Resume. Application documents must contain the Announcement Number, Title and Grade(s) of the job being applied for. Personal information must include full name and address (including ZIP Code), Day and evening phone numbers (with area code). Work experience information should be limited to either paid or nonpaid experience directly related to the position that the individual is applying for and must include: Job Title, Duties and accomplishments, Employers name and address, Supervisors name and phone number, starting and ending dates, hours per week and salary.

Applicants **MUST** submit a completed **AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement)** or a separate document explaining how they meet each Knowledge, Skill and Ability listed below and a **Resume** or the **Optional Form 612.**

EVALUATION PROCESS: Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (OF 612) or resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending

dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

CONDITION OF EMPLOYMENT: Prior to appointment into this position, selectee must be a current member of the Arizona Air National Guard, in a military unit supporting (162nd WG) and be able to qualify for the following AFSC: 2T3XX

- Federal employment suitability as determined by a background investigator.
- May be required to successfully complete a probationary period.
- Participation in the Direct Deposit/Electronic Funds Transfer Program.
- Military Uniform must be worn.
- Applicants must maintain membership and employment in the National Guard in the military grade listed in this announcement.

EQUAL OPPORTUNITY: The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or nonmembership in an employee organization or any other non-merit factor.

Relocation Incentive may be offered:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
PCS may be offered:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>

NOTES:

Note: Applicant must be able to qualify for 2T3XX; however, candidates that already possess 2T3XX are preferred.

Note: Applicant must possess a valid driver's license.

Note: This position is subject to rotating shifts, night shifts, and weekends/holidays.

Note: PCS funds are not authorized.

Note: All applicants must contain an OPM Form 306, Declaration of Federal Employment.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:

Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.

1. Knowledge of methods, techniques and procedures involved in maintenance repairs and replacement.
2. Knowledge of an automated Fleet Management Information System.
3. Considerable knowledge of safety practices and techniques in mechanics; considerable knowledge of diesel and gas engine mechanics.
4. Ability to function and perform effectively as a manager and supervisor.
5. Ability to plan, organize and direct the work of skilled, semi-skilled, and unskilled employees engaged in repair and maintenance of vehicles and equipment.
6. Ability to troubleshoot, diagnose and repair equipment with accuracy and speed.
7. Ability to create effective working relationships with employees.
8. Ability to coordinate programs, prepare reports and maintain accurate records.
9. Ability to communicate both orally and in writing.

SPECIALIZED EXPERIENCE: Must possess at least **36** months of supervision and management experience which demonstrates that the candidate has the ability to estimate materiel and manpower needed for specific jobs; able to explain manuals and work procedures; and to prepare production records, work records and reports. Experience which demonstrates the ability to plan, direct, and organize work assignments for subordinate personnel. Experience which requires the review of work priorities to meet deadlines. Knowledge of general supervisory concepts, and knowledge of fleet management processes. Experience in adapting existing equipment and techniques to maximize production.

BRIEF JOB DESCRIPTION: The purpose of this position is to supervise workers, either directly or through one or more subordinate leaders and/or supervisors, in accomplishing the operations of a high tempo production based unit and to perform associated nonsupervisory administrative duties. The incumbent plans weekly or monthly work schedules and sequence of operations. Assigns tasks to be performed. Recommends and participates in the selection of personnel to fill vacancies. Performs the nonsupervisory work of the function as needed. Implements regulatory safety requirements and ensures that subordinates wear appropriate safety equipment and follow pertinent safety precautions. Prepares for and participates in various types of readiness evaluations, inspections, mobilization and command support exercises. Performs other duties as assigned.

SELECTING OFFICIAL: Maj Ryan Randall
